



The American Society of Neuroimaging

CERTIFICATION COMMITTEE

Purpose:

The Committee serves to review, revise, and manage all ASN certification programs and examinations.

Responsibilities:

The Certification Committee is responsible for the following:

- Revise and write new test items;
- Evaluate and improve the assessment process;
- Oversee the administration of the program;
- Recommend needed changes in prerequisite and recertification requirements, subject to the approval of the Board of Directors;
- Act as official liaison between ASN and UCNS.

ASN Examinations:

- Neurosonology Physician Certification – existing
- Neurovascular Specialist Certification – launching January 2019
- Acute Stroke – not currently being developed
- Nuclear Neurology – not currently being developed
- Mock MRI – not currently being developed

Term of Service:

The committee Chair (appointed by the Board of Directors) serves a three-year term. Member appointments are for three years, renewable once. Members having completed the maximum term may be invited back to this committee for additional service when doing so would benefit the work of the committee.

Frequency of Meetings:

Quarterly (up to 4 meetings per year)

Expectations:

Committee members must attend 50% of conference calls, unless there is an extreme hindrance due to time-zone differences. Absence from a meeting does not release the committee member from responsibility of input on the topics. If members are unable to make meetings, members are expected to review materials and contribute via email. *If absent from 2 consecutive committee meetings, the member needs to report to the Chair whether to remain or leave the committee related to time constraints.*

Assignments. Participation on the Certification Committee requires members to devote their own time between meetings researching and writing test items. Identifying source materials is as much a part of the process as the creation of new test items. Item writing can require a significant time commitment.



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Confidentiality. In all respects, confidentiality must be maintained by each committee member. This refers specifically, but not exclusively to the test items. Only the names of successful ASN candidates will be revealed to the committee. Committee members will frequently have access to confidential information and materials related to the ASN testing program. As the integrity of the program is of utmost importance, each member is responsible for maintaining test materials in a secure fashion and treating sensitive information confidentially.

Participation in study activities and products. Because of their unique knowledge of the contents of the ASN examination, committee members are not permitted to be actively involved in study groups or in developing study products (e.g., commercial study guides). This moratorium continues for at least three years after a member rotates off the committee.

Selection Process:

New members are solicited from ASN members who have expertise in one of the exam areas. All committee members are required to be members of the society in good-standing. Interested individuals complete an application form. Among the considerations in selection of new members are educational background, experience level, size of firm, areas of expertise, previous participation in ALA, writing expertise, and geographical location.

Composition:

The Certification Committee consists of no more than (19) members plus the Chair. Additional members may be invited to serve in a committee related specific task force or subcommittee as deemed necessary by the Committee.